



OCEE PARK BOARD OF DIRECTORS MEETING MINUTES

February 12, 2006

MEETING BROUGHT TO ORDER

President Hank Wiley brought the meeting to order at 7:04 PM at the State Bridge Kroger.

Board members present: Wayne Henderson, Reese Jacobs, Eric Mathis, Julie Munoz, Lalo Munoz, and Hank Wiley.

Board members absent: Bobby Lang, JD Rutledge, and Keith Siegfried.

Booster Club Committee Chairman: Gillen Young

Other members present: Rob Latzsch

1) OLD BUSINESS:

a) Capital Improvements Updates:

- 18 Foot Flag pole – Bobby will order an 18 foot pole for Field 2. It will be placed in centerfield behind the fence. Bobby will get this done.
- Bleachers Update – Complete except safety rails, fence, hand rails, riser end caps, and the bolting of bleachers to the concrete slabs. Hank and Reese will coordinate an effort to at least get the fencing up on the remaining bleaches as this is the most critical safety issue still open. The rails will be done at another time.
 - Old Bleachers. Move the old bleachers to Jacobs, Lang, Conklin, and Tee-Ball fields - Fulton County will move the bleachers.
 - Replacement of the wood benches with new aluminum benches. Reese suggested that we should have the County disassemble some of the bleachers that are in disrepair and pitch. Reese will tag the ones we want and the others should be pitched.
- Removal of lower steps on the light poles that back up to the new bleachers. – Hank updated the group that Gary Dinsmore (Fulton County Parks Manager) will remove the ones that still are present.
- Scoreboard for Conklin Feed – James Bradburn, our Coke Representative, is coordinating requirements with Coke supervisors and Fulton County. Project is in the hands of James Bradburn.
- Repair of existing batting cages – nets, repair and additional lighting for all cages including Jacobs and Lang – Lalo is taking responsibility for these efforts.
- Cantilever netting on Field 3. Discussion took place about cantilever netting. Gillen updated the group that each cantilever is approximately \$7,000-8,000 plus the cost of installation.

b) Field Maintenance:

- Lang and Jacobs Field scoreboard repairs – Electrician has not yet connected the line. Bobby to contact an electrician when it warms up or we may ask Scott Meyer who is a certified electrician look into the potential repairs.
- Dugout repairs on Conklin (end caps on end nearest home plate) – Fulton County to install.
- Light poles – There are entire light poles that do not work on Fields 1 & 3. Fulton County has been notified. Last Thursday a budget was approved which makes funds available. We discussed asking Scott Meyer who is a certified electrician to review all of our electrical needs.
- Shed Door – Bracket repaired January 12th. \$500 to fix the bracket and rail.
- Scoreboards and controllers were checked and repaired by Mahalo Advertising, a subcontractor for Coke.

- Yellow Fence Cap for outfield fence on Fields 3, Jacobs, and Conklin Fields - To be installed by Fulton County.

c) Sponsorships:

- Banners for Dave FM 92.9 – Eric has the 7 new banners in his possession. Gillen Young has the banners from 2005. Eric and Gillen will work together to get them up and order new ones to replace any banners in disrepair for Grand Slam.
- Gillen discussed a few ways to potentially change our program including the banners. His suggestion incorporating less banners, larger signs, and more emphasis on the main entrance.
- Gillen will put together a broadcast e-mail and send to Hank so that he can send out prior to opening day. The note will outline the 2006 Sponsorship program.

d) CHARTER WAIVER for Spring 2006:

- OPAA submitted a boundary population waiver request (population exceeds 20,000) to the District 2 Administrator Jeff Colwell on January 22, 2006. We are also requesting to incorporate southern Forsythe County. Sandy Springs will not release the southwestern portion of Horseshoe Bend Subdivision which Hank requested. We will still need annual waivers approved from Little League for those players who reside outside our boundary even if they have received a release from Sandy Springs for the remainder of their Little League career.

e) Safety and Equipment – Keith Siegfried:

- Field Equipment – Two pitching machines are currently inoperable. New L-Screens were ordered.
- CPR/AED Training – Training will be held February 16th and 18th at the Medlock Bridge Elementary School. 20 individuals are scheduled for 2/16 and 10 are scheduled for 2/18.
- Development of Equipment SOP – Still Open Item.

f) OPAA Hosting of the 9-10, 11, and 11-12 Year Old State Softball Tournaments:

- Both tournaments would be held at the same time in Mid-July.
- Rob Latzsch was present at our meeting. He will need to identify Two Tournament Directors, a Host Committee to provide programs, hotel arrangements, a banquet with speakers, individual team hosts, field preparation crews, scorekeepers, umpires, etc.
- Discussion took place about the new alignment and our position in the rotation of the tournament now that District 2 has come into the mix. District tournaments must now be played prior to automatically qualifying for the State Tournament as we had done in the past.
- Which parks are going to host the respective District tournaments? Discussion suggested that Smyrna might be hosting but we need to confirm. – Reese to discuss this issue while at the District 2 meeting on February 19th.
- Next step is for us to contact the District Administrator to confirm our potential to host the State Tournaments.

2) NEW BUSINESS

a) Secretary Report – Eric Mathis:

- Hank Wiley confirmed that the minutes had been reviewed from the last meeting held on January 9, 2006. A motion was presented by Eric, was seconded by Wayne, and carried unanimously to dispense with the reading of the minutes and accepted them as issued previously.
- Thank you letters for donations to the Family Assistance Fund – Eric updated the group that all letters had been sent out.
- Background checks. Eric updated the group on the status of checks: All BOD member are complete, Several Baseball coaches are still missing (provided updated list to Wayne and asked for missing names), Lalo will be handling the Softball, JD will be handling the Umpires.

b) Treasurer's Report – Julie Munoz:

- Julie presented a Financial Report.
- Arrangement for audit of 2005 financial records – Julie is working with Linda Reeder (works at H&R Block)
- Ralph Ward will be given the information from our audit once received from Linda Reeder. Ralph will file to the IRS and GA state.
- Forms 1099-MISC due to Individuals by January 31st. – Complete!
- Forms 1099-MISC due to IRS by February 28th. Julie states we are on track.
- Letter to IRS to remove \$2,800 penalty submitted by Hank on January 11, 2006. No update as of yet.
- Submission of dues to District 2 - \$551.25 had been paid.

- Little League Insurance and Charter Fees paid \$5,666.90.
- Discussion took place about adding Kathleen Belongie's name to the approved list of individuals to sign checks, with access limited to the Concession Stand account. Eric made a motion that a Concession Stand Manager be given check writing access to the concession fund and that the only other individuals with check writing authority would be Hank and Julie. Lalo seconded the motion. The motion passed unanimously.
- Further discussion took place about having the Booster Club involved in overseeing and helping run the concession stand and helping to save funds for the park.
- Gillen will contact Kathleen to discuss her plans for the concession stand this coming spring.

c) Photography Day:

- Selection of Photographer. Sportography has offered a \$1,000 donation as well as a 35% Rebate on all proceeds to OPAA as an incentive. Julie made a motion to have Sportography do our Spring Park pictures. Reese seconded the motion. The motion passed unanimously.
- Determination of Picture Day. March 11, 2006 was selected as the respective date, with March 18th as the Rain Make-up day.
- Gillen Young volunteered to take the Challenger photos at his cost. Lalo made a motion to have Gillen Young be the photographer for the Challenger league players. Reese seconded the motion. The motion passed unanimously.

d) Report from District 2 meeting held January 22, 2006:

- Deadline for player 2(d) and 4(h) waivers is June 2, 2006.
- District 2 umpires are available to call our games and to oversee and instruct our umpires.
- NEW RULES for 2006:
 - Breakaway bases – required starting in 2008 for 1st, 2nd, and 3rd. Recommendation is to purchase these new types as we need to replace existing bases. A double 1st base is optional, but must also be a break-away design. Tabled discussion to make funds available in 2007 as part of our registration fees. This may require an increase for the one year.
 - Pitchers may not wear watches, bracelets, etc. White long sleeve shirts are not permitted.
 - Electronic equipment (cell phones, walkie-talkies, etc.) may not be used to communicate to or with any on-field personnel, including those in the dugout, during the game.
 - Baseball bats being marked with the BPF rating of 1.15 or less has been delayed till 2009.
 - Pitching Restriction change from number of innings pitched to a "Pitch Count" will probably occur next year.
- Next District 2 Meeting, Sunday, Feb 19th, 2:00pm, at SSYS. Reese will attend as Hank will be out of town.

e) OPAA District 2 Summer Tournament Rotation:

- Hank discussed the District 2 Baseball tournament rotation. The current schedule is:
 - 2006 – 12 Year Olds
 - 2007 – 9 Year Olds
 - 2008 – 7-8 Year Olds
 - 2009 – Open
 - 2010 – 10-11 Year Olds
 - 2011 – Open
 - 2012 – 9-10 Year Olds
 - 2013 – Open

f) Coaches Director:

- Coaches Training Report
 - Dan Perez conducted the training on February 4th.
 - Baseball and Softball feedback was very positive.
 - Attendance – Approximately 50 Coaches (of 164 managers and assistant coaches) were thought to be in attendance.

g) Umpire-in-Chief – JD Rutledge:

- Rules Meeting and Training: Rules Training was held on February 10th and the Mechanics training was held February 11th.
- Umpire Information - JD Rutledge collected umpires' Volunteer Application Forms and copies of driver's licenses, as well as information for IRS Forms 1099 (Name, Address, and SSN).
- Discussion took place about umpires and games that are forfeited due to minimum number of players present. Hank will contact JD via e-mail to discuss at what point games should be forfeited for lack of players.

h) Player Agent – Reese Jacobs:

- All Drafts are complete as of 2/12.
- Junior and Senior boys are playing with 11 players per team.
- Seniors Softball only has two openings.
- Seniors Softball – Insurance to play Murphey Candler, Buckhead, and Sandy Springs.
- Juniors and Seniors Baseball – Insurance to play at Hopewell Park.
- Reese has asked that Eric and Wayne supply the names of all baseball coaches and background checks forms so that he can turn them in to Williamsport. Eric gave Wayne the current list of coaches he has as of 2/12. Wayne will get the remaining names to Eric so that follow up can occur.

3) NEXT MEETING

- The next meeting date will be March 12th at 7:00 at the State Bridge Kroger pending Hank's ability to reserve this location.

4) ADJOURNMENT

- A motion to adjourn was presented by Eric. The motion was seconded by Julie, and carried unanimously. The meeting was adjourned at 9:45 PM.