

THANK YOU FOR VOLUNTEERING TO BE A TEAM PARENT!

We hope that each and every one of our teams at Ocee Park this season will have a Team Mom or a Team Dad! We know you are a dedicated group and appreciate all that you do to help the season run smoothly. Our hope with this handbook is to answer the many questions that come up during the season on the responsibilities of the team parent.

OCEE PARK TEAM PARENT HANDBOOK

Fall 2008

UNIFORM FAQ's

Who has the uniforms?

Uniforms will be distributed to the coaches during the pre-season Manager's Meeting or pickup dates & times will instead be emailed to coaches (and team moms) as well as published on the web site.

How are uniforms assigned?

The coaches have been instructed to give them out based on the size of the players (and NOT based on number preferences!). The easiest way to achieve this is to line the kids up in size order and hand out the jerseys accordingly.

What do I do if there is a problem with the uniforms?

Any uniform issues must be reported IMMEDIATELY to the Uniform Coordinator: Kathy Robb, uniformcoordinator@oceepark.com. PLEASE MAKE EVERY EFFORT TO WORK WITH WHAT YOU HAVE BEFORE YOU CONTACT KATHY.

Who takes the jerseys to have names put on them?

It is suggested that the team parent collect the jerseys keeping track of the size, number and player after they have been assigned. The team parent will generally take the jerseys to have the players' names put on the back.

When should I take the jerseys?

Please make every effort to have the names done on the jerseys prior your team's first game.

Do I use first or last names?

Be sure to check with the coach to see if he or she has a preference as to FIRST names, LAST names, or NICK names. Also confirm with each parent on the spelling of their child's name.

Where do I take them?

In the past, parents have used S&S Team Sports located on Jones Bridge Road next to the Grand Slam Sports Center (770-753-0069). S and S charges 35 cents per letter.

Christian Print Shop located in Alpharetta Commons does jersey lettering for 38 cents per letter. They can be contacted at 770.569.4643 and online at www.cpsscreenprint.com.

Instant Imprints located at the corner of Old Alabama and Haynes Bridge Roads, in the shopping center with the Kroger, also does jersey lettering. Instant Imprints charges \$2.10, plus tax, per name. Phone: 770-569-0601. For directions, visit www.alpharettaimprints.com.

Who pays for the lettering?

You can pay for them when you pick them up. There is typically a per-letter or per-jersey charge that you can then collect from the parents.

PARTICIPATION AWARD and TROPHY FAQ'S

Does every player receive a trophy? No.

- Participation Recognitions and Trophies for Fall 2008:

- o Participation trophies are only provided for Tee League, 7-Year Old Baseball, 8-Year Old Baseball, and Farm League 6-8 Year Old Softball.
- o Participation Medallions or custom Ocee Park League pins will be provided for all other Baseball and Softball Leagues.

What do I need to do (if anything) regarding the trophies?

Tee League, 7-Year Old and 8-Year Old Baseball, and Farm League 6-8 Year Old Softball team parents will be asked to compile the players' names as they want them to appear on the trophy. A form is provided on the Forms Link of the web site. Please check the spelling of each name. This form, once completed, should be turned into the Awards Coordinator: Kathy Robb, awardscoordinator@ocepark.com

What happens when trophies are delivered?

Once the trophies are delivered, CHECK EACH ONE IMMEDIATELY! Any problems with spelling will be dealt with as quickly as possible.

When will the trophies be ready?

It is our intention to have the trophies completed early enough so that any problems can be resolved prior to the end of the season parties. To make this happen: Turn your forms in on time and pick your trophies up as soon as they are in and check them immediately. If a team form is not received by the deadline, the trophies for that team will be engraved with the names based on player registration information.

What if one of the names is spelled incorrectly?

In the event that there is a spelling error on a trophy that cannot be resolved before the end of the season, please instruct the parent to contact Denise and request a new nameplate.

What if I have questions about trophies?

Please contact the Awards Coordinator: Kathy Robb, awardscoordinator@ocepark.com

TEAM PHOTO DAY AND ACTION PHOTOGRAPHY

Will there be team and individual pictures?

Yes. Team Photo Day is scheduled for Opening Day, Saturday, September 13th. The Rain Make-up day is Saturday, September 20th. You will receive more information on this via broadcast email or the web site.

Is there a park action photographer?

Yes. Terri Dinardo, a local photographer, has been appointed by the Ocee Park Board as the League Official Photographer. She will be taking game action photos at the park, and will try to schedule a photo shoot for every team.

Will I be able to purchase the photos?

Yes. These pictures will be posted on her website, www.terridinardo.photorelect.com. We also have a link on our www.ocepark.com homepage to access Terri's website.

SNACK AND DUGOUT HELP SCHEDULE FAQ'S

Do the teams have snacks after games and practices?

It is traditional, but not necessary, that a snack and drink be provided for the players after each game. It is not necessary that a snack be provided after practices.

Who provides snack?

Parents on the team rotate this responsibility.

How do I set up who brings snack?

Set up a schedule that rotates that responsibility through each family. Generally, the coach is not part of that rotation. Parents are responsible for trading with another parent if they are unable to bring snack on the day that is assigned to them.

Do I need someone to help in the dugout at games?

ASK your coach if he or she would like to have a parent volunteer to serve as Dugout Coach. If so, to keep things simple have snack duty coincide with dugout duty.

Do I need to schedule a Scorekeeper at games?

Except for Tee League, home teams will require someone to be the Official Scorekeeper. The scorekeeper will need to pickup the scoreboard console from the Umpire's Office to operate the scoreboard, and to return it after the game is concluded. Each manager was issued a scorebook.

Do I need to schedule someone for Pre-game Field Preparation?

The fields need to be lined prior to the first game of the day. Following games may need touch-up, especially the batter's boxes. The chalk and the field liners are in the equipment shed. After the game, someone should be scheduled to help return the pitching machine (Farm and A Leagues in baseball, Farm League in softball), the chalk liners, and other field equipment.

Do I have to send out a game schedule to the parents?

Often, this is done by the coaches. The league schedules are posted on the web site, www.oceepark.com. If you want to, you can create a game/practice schedule that includes snack, Dugout Coach, Scorekeeper, and Field Prep as well as players' names, parents' names and phone numbers.

What is the best way to communicate this information to parents?

Email. You can provide paper copies if you wish, this is up to you.

END OF SEASON PARTY FAQ'S

When should the party be?

Please consult with your coach about this item. It is advisable to schedule it right after your last game. Be sure not to schedule the team party prior to the expected delivery date of the trophies and the custom pins.

Where is the team party?

It can be at a park pavilion or any other location, restaurant, pizza, etc. that you decide upon with your coach.

Do I have to provide the food for the party?

No. If the party is at the park, you or someone on the team can bring a cake, paper goods, and drinks. Feel free to delegate, you do not need to do all of this by yourself. If you order pizza, you can take up a donation to cover the cost. If you reserve space at a restaurant, have each family take care of their own meal checks, then provide a cake for the group.

Do the coaches receive a gift?

Gifts for the coaches are completely voluntary, but keep in mind that the coaches are volunteers who contribute a great deal of time from their busy schedules for the benefit of the players. Their service to the community is largely unappreciated. You can collect money from those families wishing to donate, but do not be afraid to think outside the box. Be creative if the spirit moves you!

WHO DO I CONTACT IF I HAVE ANY QUESTIONS?

Please try to direct your question to the appropriate person. Check the Ocee Park web site for contact information for all League Commissioners.

Wayne Henderson	President	president@oceepark.com
Jon Brasher	VP Baseball Operations	vpbaseball@oceepark.com
Mark Weltlich	Asst VP Baseball Operations	asstvpbaseball@oceepark.com
Reese Jacobs	Player Agent	playeragent@oceepark.com
Reese Jacobs	Registrar	registrar@oceepark.com
Julie Munoz	Treasurer	treasurer@oceepark.com
Lalo Munoz	VP Softball Operations	vpsoftball@oceepark.com

Rob Latzsch	Asst VP Softball Operations	asstpsftball@oceedpark.com
Kathy Robb	Committee Coordinator	committee coordinator@oceedpark.com
Gillen Young	Umpire-In-Chief	umpire-in-chief@oceedpark.com
Joel Dudman	Safety/Equipment Officer	safety.equipment@oceedpark.com
Gillen Young	Secretary/Fields	secretary@oceedpark.com
Sheryn Cohen	Challenger Coordinator	challenger coordinator@oceedpark.com
Kathy Robb	Awards Coordinator	awards coordinator@oceedpark.com
Kathy Robb	Uniform Coordinator	uniform coordinator@oceedpark.com

**EXAMPLES OF POSSIBLE SCHEDULES TO DISTRIBUTE TO PARENTS
BRAVES**

GAME	TIME/LOCATION	SNACK/DUGOUT	
Sat 9/19	11:00/Lang	Brown	Away
Sat 9/26	4:00/Field 1	Davis	Home

<u>BRAVES</u>				
<u>DATE</u>	<u>AWAY</u>	<u>TIME</u>	<u>FIELD</u>	<u>SNACK/DUGOUT</u>
Tuesday, Mar 14	AWAY	7:30 PM	Lang	Carter
Thursday, Mar 16	Practice	7:30 PM	# 1	
Saturday, Mar 18	HOME	1:00 PM	# 2	Davis

PLEASE HAVE YOUR SON/DAUGHTER AT THE FIELD 45 MINUTES PRIOR TO GAME TIME

<u>PLAYER</u>	<u>MOM</u>	<u>DAD</u>	<u>PHONE</u>
John Adams	Ann	Andy	770-123-4567
John Brown	Beth	Bob	770-123-4568
John Carter	Chris	Chris	770-123-4569
John Davis	Debbie	Don**	Coach 770-123-4570
John Evans	Emily	Eric**	Coach 770-123-4571